

INTERNSHIP PROGRAM

Perry Township

Franklin County
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(614) 889-2669

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Township Officials

Andy English; Chairman
James Roper; Vice Chairman
Chet Chaney; Trustee
Michele Elliott; Fiscal Officer
John Petrozzi; Township Administrator
www.perrytwp.org

Introduction:

Perry Township of Franklin County offers an internship program that provides a work-based learning experience for students. This program integrates the development of professional skills so that students are provided with practical work experience.

Interns typically work for a total of four weeks, Monday through Friday, during the summer months (days/hours are flexible). An application process is required. Interns chosen for this program will be compensated at a rate of \$15.00 per hour.

Key elements of the Perry Township internship program:

- ✓ Internships are in a range of professional settings (Administration, Police, Road, and/or Zoning Departments) and provide students an opportunity to gain a broad understanding of a career field.
- ✓ An internship is a powerful hands-on learning experience for a student.

Benefits of participating in the Perry Township internship program:

- ✓ Productive contribution by students in the workplace.
- ✓ Heightened workplace pride and moral, a chance for employees to develop and practice leadership and mentoring skills.
- ✓ Targeted investment in the local workforce assures skilled workers for the future.
- ✓ Direct contribution to building vibrant local schools and communities

How does it work?

- ✓ Students who are entering into their Junior or Senior year in the Fall of 2025 should complete an internship application and submit it to the Perry Township Administrative Office along with written recommendations from teachers.
- ✓ All applications are reviewed based on a set of predetermined criteria.
- ✓ The finalists attend an orientation before the internship period to discuss specifics about students in the workplace. The goal is to ensure a quality experience which is positive for both the employer partner and the student.
- ✓ **How much does the student earn?** This depends on the resources of the organization, hours worked, and whether the intern is participating in a school project.

- ✓ Applicants chosen will receive notification of acceptance for the Internship Program by **July 14, 2025**.
- ✓ The Perry Township Administrative Office is available throughout the summer to address any questions or concerns that may arise.

Eligibility requirements for the Perry Township Internship Program

You must be at least 17 years of age.

You must be legally eligible to work in the United States.

You must **NOT** have any recorded disciplinary or criminal charges.

You must be able to commit to fulfilling the dates and times of the internship period.

Application requirements for the Perry Township Internship Program

- Complete application form.
- Two (2) letters of recommendation.
- All required documents and a completed application must be received by our office no later than **June 20, 2025**.

Forward the required application and documents to:

Perry Township (Franklin County, Ohio)

7125 Sawmill Road

Dublin, OH 43016

or email all documents to: jpetrozzi@perrytwp.org

Questions: Call (614) 889-2669 or via email: jpetrozzi@perrytwp.org