



## Zoning Permit Portal

### Creating an Account

1. Select “Sign Up” in the top right of the portal home page



**Perry Township**  
Franklin County

Zoning Permit Portal



2. Choose an email address and password to associate with your account, then click “next.” Notifications about your permits will go to this email address.

### Create a Portal Account

Do you already have an account? [Sign In](#)

Email Address: \*  Valid Email Address

Password: \*  Minimum 8 characters

Confirm Password: \*  Re-enter password

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### Access Code

Code:

The access code will help associate your new account with any permits you may already have applied for. **Don't have one? Skip this step.**

*Note: Do not input an access code unless specifically instructed to by the Zoning Department. Most users will not need to input a code.*

3. Please input your up-to-date contact information, then select “next.” You will be able to change this information at any time after you create your account.

### Your Contact Information

First Name: \*

Last Name: \*

Display Name: \*

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Address: \*

City: \*

State: \*

Zip Code: \*  e.g. 12345 or 12345-6789

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Phone #: \*  e.g. (555) 555-5555

Phone Type: \*

*If you are a contractor, we ask that you use your workplace’s address.*

4. Review your information for accuracy, select the checkbox to agree to the Terms and Conditions, and then select “Create My Account.”

### Review the information below

**Account** [edit](#)  
johndoe@gmail.com

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**Contact** [edit](#)  
John Doe  
DISPLAY NAME: Doe, John  
999 Example Rd  
Columbus, OH 43235  
  
555-555-5555 CELL

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I agree to the [Terms And Conditions](#)