



PERRY TOWNSHIP BOARD OF TRUSTEES – RECORD OF PROCEEDINGS
Regular Session – January 5th, 2026

The Board of Trustees convened in regular session at 6:00 PM at 7125 Sawmill Rd Bldg #1, Dublin, OH 43016.

ROLL CALL: Andy English, Chet Chaney, and James Roper were present.

OTHERS IN ATTENDANCE: Michele Elliott, Fiscal Officer; John Petrozzi, Township Administrator; Steve Cesaro, Chief of Police; Ian Warren, Road Superintendent; Rick Paul, Zoning Inspector; Luke LaBuhn, Records & Information Manager; Deputy Haren, FCSO;

ORGANIZATIONAL SESSION: Motion by James Roper to open the 2026 Organizational Session at 6:00 PM by roll call vote:

Chet Chaney: YEA

Andy English: YEA

James Roper: YEA

Motion by Chet Chaney; seconded by James Roper, to nominate James Roper as the Chairman for 2026 and to move that the nomination be closed and a unanimous ballot be cast.

ALL VOTED YEA (001-26)

Motion by Chet Chaney; seconded by James Roper, to nominate Andy English as the Vice-Chair for 2026 and to move that the nomination be closed and a unanimous ballot be cast.

ALL VOTED YEA (002-26)

Motion by Chet Chaney; seconded by James Roper, to approve Organizational Session motions numbers 003-26 through 045-26.

ALL VOTED YEA (003-26 – 045-26)

Motion by James Roper; seconded by Andy English, to adjourn the 2026 Organizational Session at 6:01 PM and begin the January 5th, 2026, regular meeting.

ALL VOTED YEA (046-26)

APPROVAL OF MINUTES:

Motion by Andy English; seconded by James Roper, to approve the minutes of the December 15th, 2025, regular meeting.

ALL VOTED YEA (047-26)

PUBLIC COMMENT PERIOD:

Guest Speakers from Ohio Consumer’s Counsel: Representatives from the OCC presented information to the Board of Trustees regarding a rate increase request that Aqua Ohio filed with the Public Utilities Commission of Ohio (PUCO). Aqua Ohio requested a monthly rate increase of 17.5%, a dollar increase of \$11.94.

Motion by James Roper; seconded by Andy English, to make a resolution opposing Aqua Ohio’s request to increase water service rates and requesting that the Public Utilities Commission of Ohio deny the utility’s request.

CHET CHANEY ABSTAINED; TWO VOTED YEA (048-26)

FCSO: Deputy Haren said that the FCSO has two new K9 units. He will also send Chief Cesaro information about reporting nuisance properties around the County.

Brookside: None.

Worthington Hills: Mr. Chaney thanked the Police Department for providing coverage at the WHCA carriage rides and new year’s walk.

Courtyards on Riverside & Ravello: Mr. Chaney has a document from the Recorder’s Office that needs to go to both HOAs. He will meet with Mr. Petrozzi.

Audience: None.

ZONING DEPARTMENT:

Old Business: None.

New Business: None.

ROAD DEPARTMENT:

Project Updates: None.

Old Business: None.

New Business: None.

FIRE & EMS: None.

POLICE DEPARTMENT:

Liaison Update: None.

Old Business: None.

New Business: Mr. English asked Chief Cesaro if the Police Department can access residents' Ring cameras if needed. Chief Cesaro says that they can if residents opt in. He will meet with Detective Mills to discuss the program and discuss sending out information and/or creating a web page explaining the program to residents.

TOWNSHIP ADMINISTRATOR:

Legal Updates: None.

Old Business: Motion by James Roper; seconded by Chet Chaney, to adopt the amended Employee Milestone and Event Recognition program.

ALL VOTED YEA (049-26)

Motion by Chet Chaney; seconded by James Roper, to approve Amended Limited Home Rule Resolution No. 136-24 Establishing Truck Routes.

ALL VOTED YEA (050-26)

New Business:

FISCAL OFFICER:

Fiscal Update: Ms. Elliott informed the board the monthly and annual summaries are available for viewing. She would like to set up a special meeting in February and will send out dates and times for the Board's consideration.

The audit is complete. A draft of the audit is being reviewed by fiscal staff. The auditing firm will return the township's files this week.

Old Business: None.

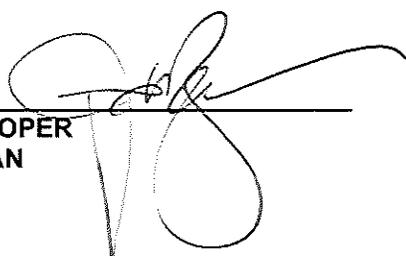
New Business: Motion by James Roper; seconded by Andy English, to approve payroll and disbursements.

ALL VOTED YEA (051-26)

MOTION TO ADJOURN:

Motion by Andy English; seconded by James Roper, to adjourn at 6:30 PM.

ALL VOTED YEA (052-26)



JAMES ROPER
CHAIRMAN



MICHELE ELLIOTT
FISCAL OFFICER

The Board of Township Trustees (the "Board") of Perry Township (the "Township"), Franklin County, Ohio, met in regular session on January 5, 2026, at 6:00 p.m. at the Township Administrative Offices located at 7125 Sawmill Road, Dublin, OH 43016, with the following members present:

Chet Chaney
Jim Roper
Andy English

Mr. ROPER introduced the following resolution in writing:

AMENDED RESOLUTION HR NO. 136-24

**A RESOLUTION ESTABLISHING TRUCK ROUTES AND RELATED REGULATIONS AND
DECLARING AN EMERGENCY**

WHEREAS, the Township adopted a limited home rule form of government pursuant to Chapter 504 of the Ohio Revised Code; and

WHEREAS, the Board adopted Limited Home Rule Resolution 136-24 on May 8, 2024 which established truck routes within certain residential areas in the Township; and

WHEREAS, a limited home rule township, in accordance with Section 504.04 of the Ohio Revised Code, may exercise the powers of local self-government, including the expenditure of funds that improves the health, safety and general welfare of Township residents; and

WHEREAS, the Township has ongoing and immediate safety concerns regarding truck, commercial truck or semi-trailer on various residential streets designated herein; and

WHEREAS, the Board regulations establishing truck routes need amended to improve the quality of Township roads, preserves the character and aesthetic appeal of the Township's neighborhoods and reduce excessive traffic that creates safety hazards or impedes the flow of pedestrian traffic; and

WHEREAS, the Board believes amendments to that these truck routes regulations governing Township right-of-way are necessary to provide for the public health, safety and general welfare of the residents of the Township; and

WHEREAS, the Board submits nothing contained in this Resolution is intended to interfere with interstate commerce.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Perry Township, Franklin County, Ohio that:

Section 1. The Board hereby establishes and adopts the Perry Township Truck Route Regulations:

(A) No person shall operate any truck, commercial tractor, semi-trailer or vehicle designed or used for the transportation of good, wares, merchandise or materials over and upon any residential street located in the Township including any residential subdivision located in the unincorporated area of the Township where signs are erected giving notice of such restriction, except while loading or unloading such good, wares, merchandise or materials directly to a Township single family residence and then only by proceeding by a route which will follow to and from the nearest street intersection to such place of delivery.

(B) No person shall operate any truck, commercial tractor, semi-trailer or vehicle upon any residential street located in the Township including any residential subdivision located in the unincorporated area of the Township that exceeds the following limits:

- i) A length in excess of 50 feet, with or without load;
- ii) A height of in excess of thirteen feet six inches; or
- iii) A gross weight in excess of five tons.

(C) This section does not apply to fire engines, fire trucks or other vehicles or apparatus belonging to the Township or municipal corporation used by the Township in the discharge of its functions.

(D) Nothing contained in this regulation is intended to interfere with interstate commerce and it is an affirmative defense that no alternate route was available.

(E) The Township Administrator and the Road Superintendent shall oversee the implementation of the Perry Township Truck Regulations and post any signs in accordance with Section 4511.07 of the Ohio Revised Code.

(F) Definitions:

Commercial tractor: means every motor vehicle having motor power designed or used for drawing other vehicles and not constructed as to carry any load thereon, or designed or used for drawing other vehicles while carrying a portion of such other vehicles, or the load thereon, or both.

Drive: means any person who drives or operates a motor vehicle upon any street, highway or private property.

Semi-trailer: means every vehicle designed or used for carrying persons or property with another and separate motor vehicle so that in operation a part of its own weight or that of its load, or both, rests upon and is carried by another vehicle.

Street or highway: means the entire width between the boundary lines of every way open to the use of the public as a thoroughfare for the purposes of vehicular travel.

Truck: means every motor vehicle, except trailers and semi-trailers, designed and used to carry property.

Section 3. Any violation the Regulations shall constitute an unclassified civil fine punishable according to the civil fine schedule as follows:

1 st Violation:	\$500.00
2 nd Violation:	\$750.00
3 rd and subsequent Violations:	\$1,000.00

A) If a citation is warranted, the peace officer serving the Township pursuant to Section 504.16 of the Ohio Revised Code shall issue such citation to any person violating this Resolution. The officer shall complete the citation by identifying the violation charged and by indicating the date, time, and place of the violation charged. The officer shall sign the citation and without necessary delay file the original citation with the court having jurisdiction over the violation. A copy of a citation issued pursuant to this section shall be served pursuant to the Ohio Rules of Civil Procedure upon the person who violated this Resolution. The issuance of a citation shall not prohibit the issuance of additional citations, in the event such violation is continued or repeated. The citation shall be the limited home rule citation previously adopted by the Township and shall be in accordance with all of the following:

- i) Advise the person upon whom it is served that the person must answer in relation to the violation charged in the citation within fourteen days after the citation is served upon the person;
- ii) Indicate the allowable answers that may be made and that the person will be afforded a court hearing if the person denies in the answer that the person committed the violation;
- iii) Specify that the answer must be made in person or by mail with the Perry Township Fiscal Officer; and
- iv) Indicate the amount of the fine that may be imposed for the violation.

B) An answer to a citation shall be made within fourteen (14) days after the citation is served upon the person and shall be in one of the following forms:

- i) An admission that the person committed the violation, by payment of any fine arising from the violation. Payment of a fine shall be payable to the Fiscal Officer of the Township and deposited by the Fiscal Officer into the Township general fund.
- ii) A denial that the person committed the violation.

C) Whenever a person pays a fine pursuant this section or whenever a person answers by denying the violation or does not submit payment of the fine within the time required under this section, the Township Fiscal Officer shall notify the court having jurisdiction over the violation. The court having jurisdiction over the matter shall proceed in accordance with the provisions of Section 504.07(B) of the Ohio Revised Code. All fines collected under this Resolution shall be deposited into the Township general fund.

Section 4. Pursuant to Ohio Revised Code 504.08, the Board hereby determines that any violation of these Regulations constitutes a matter of public health and safety and authorizes the Township law director or special counsel for the Township to file for injunctive relief. Furthermore, nothing herein shall be construed to impair any common law or statutory cause of actions, or legal remedies available under Ohio Revised Code Chapter 504 therefrom, of any person or the Township, for any injury or damage arising from other law.

Section 5. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the Township and its inhabitants for the reason that such regulations are necessary to protect resident health and safety and safe travel on Township roads.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action took place in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Following its introduction, the resolution was read by the Township Fiscal Officer by title only.

Mr. ROPER moved to dispense with the requirement that this resolution be read on two separate days and hereby authorizes the adoption of this resolution upon its first reading and the motion was seconded by Mr. CHANEY. Roll was called on the question of dispensing with the second reading and the results were:

Vote Record:	Yea	Nay
Mr. <u>ROPER</u>	<u>X</u>	___
Mr. <u>ENGLISH</u>	<u>X</u>	___
Mr. <u>CHANEY</u>	<u>X</u>	___

Mr. ROPER moved the adoption of the resolution as an emergency measure and the motion was seconded by Mr. CHANEY. Roll was called on the question of adoption and the results were:

Vote Record:	Yea	Nay
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Mr. ROPER X _____

Mr. ENGLISH X _____

Mr. CHANEY X _____

Having received a unanimous approval vote of the Board, the resolution was adopted as an emergency measure to become effective immediately upon filing with the Township Fiscal Officer.

First Reading: January 5, 2026

Second Reading: Dispensed with

Effective: January 5, 2026

Adopted: January 5, 2026

**BOARD OF TOWNSHIP TRUSTEES
PERRY TOWNSHIP
FRANKLIN COUNTY, OHIO**

Michele Elliott

Attest: _____
Michele Elliott, Fiscal Officer

Chet Chaney

Chet Chaney, Township Trustee

Andy English

Andy English, Township Trustee

James Roper

James Roper, Township Trustee

APPROVED AS TO FORM:

Township Law Director

CERTIFICATION

The undersigned Fiscal Officer of the Board of Township Trustees of Perry Township, Franklin County, Ohio hereby certifies that the foregoing is a true and exact copy of a resolution duly passed by the Board of Township Trustees of said Township and filed with the Township Fiscal Officer on January 5th, 2026.



Michele Elliott, Fiscal Officer
Perry Township, Franklin County, Ohio

CERTIFICATE OF PUBLICATION

I, Michele Elliott, Fiscal Officer of Perry Township, Franklin County, Ohio do hereby certify that a summary of this resolution was published on the Perry Township website and Perry Township Facebook page pursuant to O.R.C. § 504.121(A). Proof of this posting shall be included and attached to this Certificate of Publication.



Michele Elliott, Fiscal Officer
Perry Township, Franklin County, Ohio



PERRY TOWNSHIP BOARD OF TRUSTEES – RECORD OF PROCEEDINGS
Organizational Session – January 5th, 2026

The Board of Trustees convened in organizational session at 6:00 PM, Wednesday, January 5th, 2026, at 7125 Sawmill Rd Bldg #1, Dublin, OH 43016.

ROLL CALL: Andy English, James Roper, and Chet Chaney were present.

OTHERS IN ATTENDANCE:

CHAIRMAN AND VICE CHAIRMAN, 2026:

Motion by Chet Chaney; seconded by James Roper to nominate James Roper as Chairman for 2026, and to move that the nomination be closed and a unanimous ballot be cast.

TWO VOTED YEA (001-26)

Motion by Chet Chaney; seconded by James Roper to nominate Andy English as Vice Chairman for 2026, and to move that the nomination be closed and a unanimous ballot be cast.

TWO VOTED YEA (002-26)

DEPARTMENT TRUSTEE LIAISONS:

Motion by James Roper; seconded by Chet Chaney, to appoint the following trustee liaisons:

- Chet Chaney: Road Department; Utilities; Waste Disposal; Fire & EMS; Spokesperson & Communications
- Andy English: Zoning; Cemetery
- James Roper: Police

ALL VOTED YEA (003-26)

MEETING DATES, TIME and PLACE:

Motion by James Roper; seconded by Andy English, that the time and place of the regular meetings of the Board be set on the first and third Mondays of each month at 6:00 PM, at the Township Hall, 7125 Sawmill Road, Franklin County, Dublin, Ohio 43016, unless Monday is a holiday, in which case the meeting will be held at 6:00 PM on the following Wednesday.

ALL VOTED YEA (004-26)

ELECTED OFFICIALS' COMPENSATION:

Motion by James Roper; seconded by Andy English, that whereas, the office of the Attorney General of the State of Ohio on several occasions has ruled that whenever trustees deem it necessary to be in the public interest for the members and its Fiscal Officer to attend conventions of the State Association for Township Trustees and Fiscal Officers that they are entitled to the maximum compensation, as provided by law, as in the past. In addition to the compensation, the Fiscal Officer and Trustees may receive actual and necessary expenses, including meals, lodging and transportation incurred in attending such meeting. Be it further resolved that H.B. #852, effective October 9, 1978, permits township trustees to appropriate from its General Fund an amount sufficient to pay dues to the State Association and the subscription to the Ohio Township News. Be it further resolved that health insurance, including dental and vision at the current rate be permitted to be paid from the General Fund for each Trustee and Fiscal Officer, if so desired. The Trustees and Fiscal Officer need only to pay any difference in premium during their term of office, IF BENEFITS INCREASE, (Resolution #340-83, December 1983).

ALL VOTED YEA (005-26)

TOWNSHIP RECORDS COMMISSION:

Motion by James Roper; seconded by Andy English to establish a TOWNSHIP RECORDS COMMISSION comprised of the Chairman and Fiscal Officer (county auditor, if necessary). Ohio Revised Code (O.R.C.) 149.41 is on file with the Fiscal Officer.

ALL VOTED YEA (006-26)

PAYROLL DATES:

Motion by James Roper; seconded by Andy English, to set the payroll dates for all employees to be every other Friday, no later than 10:00 AM, 26 times per year. Elected Officials shall be paid on the 5th of each month unless that date falls on a weekend in which case monies will be paid on the next business day. Be it further resolved that the payroll for the Township employees will be processed by HR Butler.

ALL VOTED YEA (007-26)

PART-TIME TOWNSHIP ADMINISTRATOR:

Motion by James Roper; seconded by Andy English, that whereas the Board deems it in the best interest of the public to appoint a person to assist the Board of Trustees and Fiscal Officer in all aspects of support functions of the Township and also be responsible for handling assigned administrative, supervisory, and personnel duties as may be determined and assigned by the Board; therefore, John Petrozzi is hereby reappointed as Part-Time Township Administrator and shall serve at the pleasure of the Board. He shall be compensated schedule at an hourly rate of \$51.42.

ALL VOTED YEA (008-26)

PART-TIME ASSISTANT TOWNSHIP ADMINISTRATOR:

Motion by James Roper; seconded by Andy English, that whereas the Board deems it in the best interest of the public to appoint a person to provide assistance to Township Administrator in handling the administrative, supervisory, and personnel duties to support the functions of the Township; now therefore, Amanda Cavinee is hereby reappointed as Part-Time Assistant Township Administrator and shall serve at the pleasure of the Board. She shall be compensated at an hourly rate of \$43.47.

ALL VOTED YEA (009-26)

PART-TIME ADMINISTRATIVE ASSISTANT

Motion by James Roper; seconded by Andy English, to reappoint Faith Watkins on a parttime basis, as Administrative Assistant, 30 hours per week basis, twelve (12) months per year at an hourly rate of \$32.63.

ALL VOTED YEA (010-26)

RECORDS & INFORMATION MANAGER

Motion by James Roper; seconded by Andy English to reappoint Luke LaBuhn on a full-time basis, as the Records & Information Manager, 40 hours per week basis, twelve (12) months per year at an hourly rate of \$39.92 and receive all benefits allowed full-time, non-contract employee.

ALL VOTED YEA (011-26)

ROAD DISTRICT / ROAD & BRIDGE:

Motion by James Roper; seconded by Andy English, that in accordance with Section 5571.02 of the O.R.C., the State of Ohio gives three (3) methods to be followed to control and maintain Township roads; therefore, be it resolved that METHOD C be followed by the Board.

ALL VOTED YEA (012-26)

ROAD SUPERINTENDENT:

Motion by James Roper; seconded by Andy English, that in accordance with Section 5571.02 of the O.R.C., it is in the best interest of the public to appoint a person, not a member of this Board, to have control of the maintenance and repair of the Roads within the Township, which person shall be responsible and known as the Road Superintendent, Ian Warren, during normal working hours and the actual discharge of his duties; and that before payment of such compensation, as well as necessary and proper expenses incurred, this shall be approved that this Board, and Mr. Warren shall serve at the pleasure of the Board. Section 5571.04 O.R.C., State of Ohio, states that the Board can fix compensation of the Road Superintendent to be hourly or salary. The Superintendent shall be compensated in accordance with the salary schedule at an hourly rate of \$46.92 (\$97,593.60 annually) and receive all benefits allowed full-time, non-contract employees.

ALL VOTED YEA (013-26)

ROAD SUPERINTENDENT USE OF TOWNSHIP OWNED OR LEASED VEHICLE:

Motion by James Roper; seconded by Andy English, that whereas it is in the best interest of the Township and its residents to provide the use of a Township owned or leased vehicle to the Road Superintendent, who is on call 24 hours a day, 365 days a year, unless otherwise on vacation or out of the Township on other business not relevant to the Township; be it therefore resolved to authorize the Superintendent the personal use of a township vehicle for transportation to and from work only; however, use shall be considered a non-cash fringe benefit to the employee and income on such personal use shall be calculated and tax withheld by the Fiscal Officer (Resolution #164-91, July 1, 1991). A resolution authorizing the Superintendent to use a Township owned (or leased) vehicle and the details are attached to this set of minutes and known as Resolution #011-95, amended. The cost to the Superintendent is \$3.00 round trip per day and/or \$1.50 each way in accordance with the standard business mileage rate determined by the IRS.

ALL VOTED YEA (014-26)

ROAD FOREMAN:

Motion by James Roper; seconded by Andy English, to appoint Nate McCardle on a full-time basis, as the Road Foreman. The Road Foreman shall serve under the same formula as Mr. Warren in the discharge of his duties. The Foreman reports directly to the Road Superintendent. He shall be compensated at an hourly rate of \$37.77 and receive the benefits allowed to full-time, non-contract employees.

ALL VOTED YEA (015-26)

FULL TIME, ROAD DISTRICT / ROAD & BRIDGE STAFF:

Motion by James Roper; seconded by Andy English, be it resolved, that the appointed Superintendent is authorized to recruit and recommend to the Board the hiring of staff personnel. The full-time staff are Michael O'Donnell and William Benson. The staff shall serve under the same formula as Mr. Warren in the discharge of their duties and receive the benefits allowed to full-time, non-contract employees. They shall be compensated at an hourly rate of \$34.34 and receive the benefits allowed to full-time, non-contract employees.

ALL VOTED YEA (016-26)

EMERGENCY ROAD WORK:

Motion by James Roper; seconded by Andy English, that whereas Mr. Warren, Mr. McCardle, and/or full-time staff may be called to work at undesirable hours throughout the year, be it resolved that their work week be Sunday through Saturday, forty (40) hours per week and further, be it resolved that at any time an emergency such as snow, flood, windstorms, or other Acts of God, or when called by one Trustee, each of these employees shall receive compensation over their regular work week at time one and one-half (1 ½) their hourly rate per Fair Labor Standards Act, 1977.

ALL VOTED YEA (017-26)

PART TIME, ROAD DISTRICT / ROAD & BRIDGE:

Motion by James Roper; seconded by Andy English, that from time-to-time additional staff will be needed; and that the Superintendent may hire additional staff (part-time) at the Trustee authorized step rate during regular working hours; and be it further resolved that when help is needed for emergencies, that the Superintendent may hire additional help. Further, where help is needed for emergencies, over the regular 40-hour work week, the Superintendent is to be contacted first. If the Superintendent is unavailable, then the Foreman is to be contacted next. If the Foreman is also unavailable, then refer to the Road District full-time staff schedule. Should the dispatcher be unable to reach any of the above, then the Chairman of the Board, or Vice Chairman, or Trustee shall be called.

ALL VOTED YEA (018-26)

POLICE CHIEF:

Motion by James Roper; seconded by Andy English, that the Board deems it in the best interest of public safety to preserve law and order for the residents of the Township; therefore, Kenneth S. Cesaro is hereby reappointed as Chief of Police and shall serve at the pleasure of the Board. He shall be compensated in accordance with the salary schedule at an hourly rate of \$64.06 (\$133,244.80 annually) and receive all benefits allowed to full-time, non-contract employees, unless otherwise stated by this Board.

ALL VOTED YEA (019-26)

FULL-TIME POLICE LIEUTENANTS:

Motion by James Roper; seconded by Andy English, that the Board deems it in the best interest of public safety to preserve law and order for the residents of the Township; therefore, Michael Conkle and Robert Forsythe are hereby reappointed as full-time Police Lieutenants and shall serve at the pleasure of the Board. The Lieutenants shall be compensated per their Understandings of Employment and receive all benefits allowed full-time employees, unless otherwise stated by this Board (Resolution #294-22, December 5th, 2022, amended by Resolution #273-25, October 6th, 2025; Resolution #312-25, December 1st, 2025).

ALL VOTED YEA (020-26)

POLICE LIEUTENANT USE OF TOWNSHIP OWNED VEHICLE (or leased):

Motion by James Roper; seconded by Andy English, that it is in the best interest of the Township and its residents to approve that Lieutenant Michael Conkle be authorized the availability of a Township owned or leased vehicle at all times as each of these officers are on call for the safety of the Township and its residents 24 hours a day, 365 days per year, unless otherwise on vacation or out of town on other business not relevant to the Township. Further, this could apply to other Township employees approved by this. The cost to the Lieutenant is \$3.00 round trip per day and/or \$1.50 each way in accordance with the standard business mileage rate determined by the IRS.

ALL VOTED YEA (021-26)

FULL-TIME POLICE OFFICERS (Constables):

Motion by James Roper; seconded by Andy English, that whereas the Board deems it in the best interest of public safety to preserve law and order for the residents and property owners of the Township; therefore, be it resolved that the full-time officers be reappointed police constables and paid in accordance with the FOP contract: Sergeants Marcus Miller, Julia Rashid, and Christopher Ruh; Officers Paul Grundei, Stephen Jackson, Edward Kontul III, Emmanuel Munoz, Shaun Griffin, Sheldon Rentmeester, Mark Rice, and Tylor Pimental.

ALL VOTED YEA (022-26)

PART-TIME POLICE OFFICERS (Constables):

Motion by James Roper; seconded by Andy English, that whereas the Board deems it in the best interest of the residents and property owners of the Township, that the following be reappointed police constables: Brian Correll, Eric Delbert, Cynthia Forsythe, Terrance Marks, and Charlie Reed. The part-time officers shall be compensated in accordance with the salary schedule. Each officer must work a minimum of sixteen (16) hours per month to maintain their commission with the Perry Township Police Operations. The Township from time to time can provide certain uniform components pursuant to the provisions section 3.11 of the Employee Handbook.

ALL VOTED YEA (023-26)

RESERVE POLICE OFFICERS (Constables):

Motion by James Roper; seconded by Andy English, that whereas the Board deems it in the best interest of the residents and property owners of the Township, that the following be reappointed police constables: Sergeant Robert Barrett, and Officers Joshua Abshire, Darren Smith, and Andrew Wood. Each officer must work a minimum of sixteen (16) hours per month to maintain their commission with the Perry Township Police Operations. The Township from time to time can provide certain uniform components pursuant to the provisions section 3.11 of the Employee Handbook.

ALL VOTED YEA (024-26)

FULL-TIME POLICE DETECTIVE (Constables):

Motion by James Roper; seconded by Andy English, that whereas the Board deems it in the best interest of the residents and property owners of the Township, therefore, be it resolved that the following full-time officer be reappointed police constable and paid in accordance with the FOP contract: Charles Mills. The Detective will waive Township health, dental, and vision insurance as he is covered through plans he currently receives as a Navy veteran (Resolution #214-23, November 6, 2023).

ALL VOTED YEA (025-26)

FULL-TIME POLICE DETECTIVE USE OF TOWNSHIP OWNED VEHICLES (or leased):

Motion by James Roper; seconded by Andy English, that it is in the best interest of the Township and its residents to approve that the full time Police Detective be authorized the availability of a Township owned or leased vehicle at all times as each of these officers are on call for the safety of the Township and its residents 24 hours a day, 365 days per year, unless otherwise on vacation or out of town on other business not relevant to the Township. Further, this could apply to other Township employees approved by this. The cost to the Detective is \$3.00 round trip per day and/or \$1.50 each way in accordance with the standard business mileage rate determined by the IRS.

ALL VOTED YEA (026-26)

PART-TIME POLICE DETECTIVE (Constables):

Motion by James Roper; seconded by Andy English, that whereas the Board deems it in the best interest of the residents and property owners of the Township, that the following be reappointed police constable: Carl Roberts. The Detective must work a minimum of sixteen (16) hours per month to maintain his commission with the Perry Township Police Operations. The Township from time to time can provide certain uniform components with the recommendation of the Chief and approval of the Board (Resolution #087-02, February 8, 2002).

ALL VOTED YEA (027-26)

FULL-TIME POLICE ADMINISTRATIVE ASSISTANT:

Motion by James Roper; seconded by Andy English to reappoint Lori Burger as Administrative Assistant, on a full-time basis, (40) forty hours per week, excluding lunch. The administrative assistant shall be compensated in accordance with the salary schedule and shall receive all benefits of full-time, non-contract employees. Uniform allowance (Resolution #257-00, December 4, 2000) and dry-cleaning reimbursement for such uniforms is also included.

ALL VOTED YEA (028-26)

POLICE UNIFORM ALLOWANCE:

Motion by James Roper; seconded by Andy English, that whereas the State of Ohio requires police officers to wear articular uniforms; therefore, the full-time officers will be allowed uniforms as provided in the FOP contract and that the Board will be billed for the expenditures; however, purchase orders must be obtained from the Fiscal Officer's office before purchase of uniforms. Specific clothing is listed in the FOP contract.

ALL VOTED YEA (029-26)

POLICE CRUISER RENTAL/SPECIAL DUTY ASSIGNMENT:

Motion by James Roper; seconded by Andy English, that whereas in the interest of public safety and to preserve law and order for the residents and property owners of Perry Township, the township occasionally rents a police cruiser to a separate and independent private or public employer in connection with special duty police officer assignments; therefore, be it resolved that whenever a police cruiser is rented in connection with special duty assignments, the renter shall agree to; (1) pay to the Police Operations a rental fee of \$40.00 per hour which fees shall be paid to the Fiscal Officer for deposit to the credit of the Police Operations Fund, and (2) indemnify, and hold harmless Police Operations from any and all damages that might occur as a result of the police cruiser.

Guidelines for **SPECIAL DUTY EMPLOYMENT** are on file with the offices of Police Chief, his designee and the Fiscal Officer. These guidelines must be given to the special duty employer and the officer who wishes to be privately employed by the employers on his off-duty hours at Perry Township. Special duty employment of an officer SHALL NOT be considered employment of the officer by Perry Township. The special duty employer shall be responsible for required Workers' Compensation or other insurance coverage for any injury to an officer occurring during the course of special duty assignment/employment. Complete text of CRUISER RENTAL and SPECIAL DUTY ASSIGNMENT is on file with the Police Chief and Fiscal Officer.

ALL VOTED YEA (030-26)

ZONING INSPECTOR / CODE ENFORCEMENT OFFICER:

Motion by James Roper; seconded by Andy English, to reappoint Rick Paul as Zoning Inspector/Code Enforcement Officer at an hourly rate in accordance with the salary schedule and receive all benefits allowed part time non-contract employees.

ALL VOTED YEA (031-26)

ZONING BOARD SECRETARY:

Motion by James Roper; seconded by Andy English, to reappoint Megan Genheimer, Secretary to the Zoning Commission, Board of Zoning Appeals, and Exterior Property Maintenance Appeals Board for the preparation of the meeting minutes and at an hourly rate in accordance with the salary schedule.

ALL VOTED YEA (032-26)

DISHONESTY AND FAITHFUL PERFORMANCE DUTY POLICY:

Motion by James Roper; seconded by Andy English, that in accordance with ORC 3.061 and Township Resolution #151-21, authorizing the purchase and use of the elected officials and employee dishonesty and faithful performance duty policy through the Ohio Township Risk Management Authority shall remain in force.

ALL VOTED YEA (033-24)

REIMBURSEMENTS AT STANDARD MILEAGE RATE:

Motion by James Roper; seconded by Andy English, that the procedure set forth by the Attorney General's office that the Trustees, Fiscal Officer and staff be reimbursed for travel outside of the Township on official business at the rate per mile as determined by the IRS to be the standard mileage rate for each year, and be it resolved, that the necessary expense or parking be paid from the appropriate Fund.

ALL VOTED YEA (034-26)

HANDBOOKS/MANUALS/POLICIES:

Motion by James Roper; seconded by Andy English, that the handbooks/manuals/policies be adopted and, in force at this time, shall remain in force until further notice or amended by this Board.

ALL VOTED YEA (035-26)

NEWS / PUBLICITY RELEASE:

Motion by James Roper; seconded by Andy English, that all publicity and/or news release, etc., concerning the Township must first have the approval of this Board before being released.

ALL VOTED YEA (036-26)

DEPOSITORY:

Motion by James Roper; seconded by Andy English, that through contract the Board names the PNC BANK, HUNTINGTON, and STAR OHIO, as the Township's depository through December 31, 2026.

ALL VOTED YEA (037-26)

INVENTORY:

Motion by James Roper; seconded by Andy English, that the inventory of the Township be taken at this time and that the inventory be filed with the Fiscal Officer; two (2) copies for administrative control, insurance purposes, audit purposes, and that one (1) copy be filed with the Township Fiscal Officer no later than March 10, 2026.

ALL VOTED YEA (038-26)

LEGAL ADVISORS:

Motion by James Roper; seconded by Andy English, that in accordance with Ohio Revised Code §504.15(B), the Board desires to have the Prosecuting Attorney, Shayla Favor serve as the Township Law Director on a part-time basis; and pursuant to Ohio Revised Code §504.151, the Township Law Director may appoint as assistant law director one or more persons who are employees of the Prosecuting Attorney's Office (Resolution #LHR 46-12, January 4, 2012; Resolution #LHR-090-24, March 4, 2024).

ALL VOTED YEA (039-26)

Motion by James Roper; seconded by English, that whereas with the counsel and advice of the Franklin County Prosecutor's Office and in accordance with Section 309.09, O.R.C., that the Board resolve to retain additional services of an attorney on an annual basis for counseling purpose. The fee scheduled is as follows: Partner Attorney: \$235.00 per hour; Senior Associate: \$215.00 per hour; Associate: \$190.00 per hour; Law Clerk: \$130.00 per hour; Legal Assistant: \$115.00 per hour. A statement of hourly rates and compensation shall be fixed and not exceed the appropriated amount of \$75,000 in this calendar year unless approved by this Board (LAW FIRM: Brosius, Johnson, Griggs, LLC, 6797 North High St, Suite 350, Worthington, Ohio 43085).

ALL VOTED YEA (040-26)

INVESTMENT POLICY:

Motion by James Roper; seconded by Andy English, maintain the Investment policy/document that is on file with the Fiscal Officer/ Treasurer, the State Auditor's Office and the designated depositories. This policy is in conjunction with the Ohio Revised Code, as amended, and will govern the investment activities of Perry Township and will be reviewed periodically for compliance and to effectively manage the fund(s) portfolio.

ALL VOTED YEA (041-26)

VIDEO SERVICE PROVIDER:

Motion by James Roper; seconded by Andy English, to adopt the video service provider fee to be paid by a video service provider offering video service in the township pursuant to a state authorization; and authorizing the township Fiscal Officer to give notice to the video service provider of the provider fee (Resolution #276-07, December 19th, 2007).

ALL VOTED YEA (042-26)

BOARD RESOLUTIONS IN FORCE (Includes Sunshine Law):

Motion by James Roper; seconded by Andy English, that it is in the best interest of the residents of the Township to have continuity of business concerning existing matters; therefore, be it resolved that until further notice ALL resolutions and limited home rule resolutions in force on the minutes as of December 31st, 2025, which have NOT been changed, deleted or corrected at this time shall remain in force. This resolution includes Sunshine Law Substitutes Senate Bill #74, effective November 8, 1975, and amended July 1990 and any amendments since, unless noted herein (Sunshine Law 121.11 O.R.C.).

ALL VOTED YEA (043-26)

PROCEDURES AND METHODS:

Motion by James Roper; seconded by Andy English, to continue the use of meeting procedures and methods pursuant to O.R.C. 121.22(F) (Resolution #218-01, October 15th, 2001).

ALL VOTED YEA (044-26)

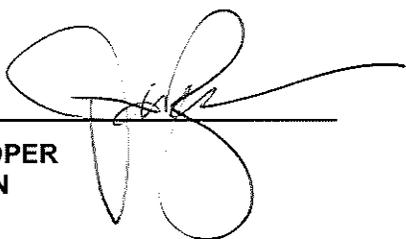
ADJOURNMENT:

All formal actions of the Board concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22.

Motion by James Roper; Andy English seconded that motion. The Chairman adjourned the meeting at 6:01. The regular session will follow in the Township Hall.

ALL VOTED YEA (045-26)

**JAMES ROPER
CHAIRMAN**



**MICHELE ELLIOTT
FISCAL OFFICER**

